

PSHRA NC OFFICERS:

President
President-Elect
Past President
Treasurer
Treasurer-Elect
Secretary

To be an officer, an individual must:

- Be an individual member in the Chapter with active status.
- Have been a member of the Chapter for the three (3) years immediately preceding the elective process.
- Have demonstrated a commitment to the Chapter through service at the Committee or Board level.

BOARD OF DIRECTORS:

City, County and At-Large Board of Director members review, evaluate and/or approve the activities of the Chapter, directing future activities and considering other matters brought to the attention of the Board.

COMMITTEES:

Achievement/Recognition - Compiles and submits application for Chapter award(s) to IPMA-HR. Administers and manages Chapter awards programs.

Audit – Facilitates annual audit process of the Chapter’s books.

By-Laws – Maintains, researches, and/or suggests revisions to Chapter bylaws.

Future Directions/Evaluation – Facilitate evaluation process for annual conference and other training or seminar sessions.

Membership/Recruitment – Prepares and maintains annual membership process while seeking out recruitment paths to attract new members.

Mentorship – Facilitates the Chapter’s mentorship program.

Professional Development – Facilitates training and professional development opportunities for the Chapter.

Technology/Publicity – Manages the Chapter website. Administers ways of advertising the Chapter and special events.

CONFERENCE PLANNING COMMITTEE:

Program – Recommends, compiles, and creates conference program guide.

Registration – Maintains conference registration on website. Assists with managing and overseeing the conference registration and information desk.

Service Project – Seeks out and recommends appropriate vendors for conference service project.

Social – Researches and make recommendations for conference social activities.

Speakers – Solicits and coordinates conference speakers based on conference theme.

Technology – Sets up registration in online portal, maintains website with pertinent conference material; assists with AV equipment during the conference.

Scholarship – Receives and reviews applications; recommends eligible candidates to the Board for approval; maintains and revises procedures as needed.

Sponsors – Solicits, confirms, coordinates, and function as point of contact for conference vendors/sponsors.