pshra™ chapter North Carolina

Purpose

The PSHRA NC Scholarship Program establishes opportunities to assist chapter members in their professional development. Scholarships will be awarded based on the employing organization's financial needs and other criteria.

Scholarship Applicant Qualifications and Criteria

- Must be a current PSHRA NC member for at least one-year preceding the date of the scholarship application
- Must be employed in human resource administration or management
- Additional consideration given for participation on boards and committees in PSHRA NC
- Length of membership in PSHRA NC
- How the program will benefit the applicant
- Applicant's level of participation in PSHRA NC
- Applicant's contributions to PSHRA NC
- Diversity of organizations represented in the program

Scholarship Categories

- Undergraduate/Graduate
- UNC SOG Municipal and County Administration Program (MCA)
- PSHRA-SCP and PSHRA-CP Certification Exams
- PSHRA NC Annual Conference Registration

Undergraduate /Graduate Scholarship Description and Procedures

This scholarship was established in honor of Dr. Donald L. Hayman and provides funding for up to two courses per year in personnel management or public administration as follows:

- Payment will be a maximum of $1000 per year. Payment will be for tuition and books only
- Payment can be made by the following options: directly to the recipient, the institution in the name of the institution, and the member or as reimbursement upon successful completion of the course(s)
- Applicant must provide documentation of being accepted and registered for course(s)
- Completion of a course(s) is not required to award a scholarship; however, if money is dispersed prior to the course, the recipient will be asked to provide documentation of having successfully completed the coursework

UNC SOG Municipal and County Administration Program Scholarship Description and Procedures

This scholarship was established in honor of Jake Wicker and supports the flagship local government leadership course for North Carolina city and county managers, department heads, and key personnel. The scholarship provides funding as follows:

- Payment will be a maximum of $1000 per year.
- Payment can be made in advance, if time permits, directly to the UNC School of Government in the member's name. Otherwise, reimbursement will be made to the member
- Applicant must provide documentation of being accepted and registered for the course
- The recipient will be asked to provide documentation of having completed the coursework

PSHRA-SCP and PSHRA-CP Certification Exams Scholarship Description

This scholarship will provide payment to cover the cost of certification exams offered by PSHRA, subject to the availability of funds and the number of applicants. The deadline to complete exam test is October 1st of the scholarship award year.

PSHRA NC Annual Conference Scholarship Description

This scholarship will provide payment to cover the cost of the annual conference registration, depending on the availability of funds and the number of applicants. The conference may be held in person or virtually. **There is a separate closing date for this scholarship category, which will be announced at the opening of each year's scholarship application period.*

Scholarship Applications

Scholarship applications are available on PSHRA's NC website at https://pshra-nc.org/ under the Scholarship heading. Click on the Apply link. Complete the online application and click submit, or download and complete the application, and email the completed application to the Scholarship Committee Chairperson.

How the Scholarship Program Works

The Scholarship Committee will collect applications until February 15th of each year, with the exception of the PSHRA NC Annual Conference Scholarship (see details outlined in the Scholarship Description). Any applications received after February 15th will be considered for the next year. The Scholarship Committee will review the applications and, based on the criteria, nominate no more than 3 for each education scholarship to the Board, subject to available funding. The nominations will be presented to the Board of Directors at the February Board meeting. The Chapter's Board of Directors has final approval of scholarships to be awarded. The chairperson will notify the selected candidate(s) of conditional approval of their applications. Scholarship recipients will be announced at the annual PSHRA NC spring conference.

The Scholarship Committee

The Scholarship Committee will consist of a chair, appointed by and approved by the PSHRA NC Board. In addition to the chair, the scholarship committee should ideally have 2-4 volunteer members. The chair and volunteer members are expected to serve at least one 12-month term, but they may elect to serve as long as they wish, as there are no term limits. If volunteer members no longer wish to serve, they should notify the chair verbally or in writing. If the chair no longer wishes to serve, notify the PSHRA NC current President and/ or Board verbally or in writing.